



**CARROLL COUNTY
GENERAL HEALTH DISTRICT**
Healthy People — Safe Communities

**Carroll County General Health District
Minutes of the Board of Health
February 18, 2026**

Meeting Location: Carroll County General Health District's (Upper Level)
301 Moody Ave. Carrollton 44615

Call to Order: Dr. Stine, President, called the meeting to order, with prayer, at 5:33 p.m.

Board Member Roll Call: Dr. Stine, present; Susan McMillen, present; Dan Trbovich, present, Wendy Wiley, present.

Absent: Bernie Heffelbower

Staff Present:

Kelly Morris, Health Commissioner
Amy Campbell, Office Administrator
Jessica Slater, Director of Nursing
Tina Bernard, Environmental Health Director

Media:

Elizabeth Mayle – Free Press Standard

Guest: There were no guests present

Approval of Meeting Minutes:

The minutes of the January 21, 2026, Board of Health meeting were approved by a motion from Susan McMillen and seconded by Wendy Wiley. Ayes: All Nays: None – Motion carried.

Health Commissioner's Report:

Kelly Morris, Health Commissioner, provided the Health Commissioner report for Board Review:

- Submitted the Application for OneOhio Foundation grant on February 5th to Expand Substance Use Prevention in the schools to include grades 5 and 6 and support hiring an additional health educator and coordinator for Stronger Together
- Had an agency review with the United Way board to review our financial management and sustainability
- Continuing Presidency with OPHA

- Chair of the ADAMHS Board effective now- June 2027
- Held Cybersecurity and HR Training in January/February for all staff
- Participated in Emergency Preparedness Biological Exercise/Game with Nursing on Point of Dispensing
- Participated in Accreditation Meeting to prepare for Reaccreditation in 2027
- Stronger Together timeline for 2026
 - March 10th- Steering Committee Meeting
 - April 14th- Community Readiness Meeting
 - May- workgroup meetings

Office Administrator/Accreditation Coordinator:

Amy Campbell, Office Administrator, provided the Office Administrator/Accreditation Coordinator report for Board Review:

- Attended the 1st Strategic Planning Financial Planning Training on January 29, 2026 & Virtual Session on February 12, 2026
 - Worked on compiling historical financial data from 2017-2025
 - Identifying main revenue and expense drivers
 - Conducted cash health ratios
 - Next will begin working looking at specific programs and conducting program ratio analysis
- Planning with CCGHD Team on Reaccreditation timeline for submission between Oct-Dec 2027.
- Working on Annual Hinkle Report- Due 02/28/26

Division Reports:

**All Division Reports can be found in the Carroll County General Health District Board of Health May 21, 2025, PowerPoint Presentation (Attached)*

Environmental Health Report:

Tina Bernard provided the Environmental Division report for Board Review.

- Continue training Brittany on EH processes at the front desk role
- Revising forms and processes
- Attended the Carroll County Rotary meeting on Tuesday, February 3rd
- Participated in Lot Split training with EH staff and local surveyor, Dave Bodo on Tuesday, February 10th
- Participated in DiSC training with all staff and Kate on Thursday, February 12th
- Worked on Animal Bite protocol with EH and Nursing

Nursing Division Report:

Jessica Slater provided the Nursing Division report, the communicable disease report, and the Community Health Division report for Board Review.

- Ember, Theresa and Jessica participated in the Preparedness Exercise regarding Medical Countermeasures and dispensing.
- First Mobile Outreach Clinic completed at CCGHD for rapid testing for Hepatitis C, HIV and Syphilis. Also offers home visits for those with transportation challenges.
- Will the Beacon Pharmacist has been coming twice a month on immunization days to meet with clients regarding questions about prescription medications.
- Jessica started training with ODH field case manager on the Complex Medical Help Program.
- Worked with Layla (Carrollton Telehealth Nurse) on data collection for the performance management system and communicable disease reports for the 2025 annual report.

Communicable Disease Report for October 2025

Jessica reported on the number of reportable diseases for January , with a comparison of numbers for December 2025. (See report in PPT)

January 2026

Campylobacter	1
Chlamydia	3
COVID Hospitalized	5
Gonorrhea infection	1
Influenza Hospitalized	9
Lyme Disease	15
RSV Hospitalized	5
Strep Pneumoniae	1
Total	34

February 2026

Chlamydia	2
COVID Hospitalized	1
Hepatitis C	1
Influenza Hospitalized	15
Lyme Disease	3
RSV Hospitalized	2
Salmonella	1
Total	26

Community Health Report:

Jessica Slater provided the community health report for board review.

- February 4th Pop-Up Food Pantry served 99 families and 289 individuals
- Lisa conducted Trauma Informed Training for Scouts of America (24 participants) and 4-H Advisors (42 participants)
- Nieghor2Neighbor Hygiene Item Drive ongoing, to date we have collected 727 items and \$120 in case donations.
- Angie working with leadership to update performance management system – Clear Impact
- Angie met with Jorian Krob the ArcGIS specialist from Stark County Health Department

Financial Report:

Fiscal report presented by Amy Campbell, Office Administrator for Board Review

**See General and Grant Fund Balances on December 19, 2025, PowerPoint Presentation*

- a. **Resolution 26-013** approval of the January 2026 budget report as presented. *(Reference Budget YTD Summary and Monthly Budget Report)*. Motion by Wendy Wiley and seconded by Dan Trbovich, board President, called for vote, Yay: All, Nay: None, motion carried.
- b. **Resolution 26-014** approval for the payment of the January 2026 expenses totaling \$203,187.74 *(Reference January Expense Report)* Motion by Dan Trbovich and seconded by Wendy Wiley, board President, called for vote, Yay: All, Nay: None, motion carried.
- c. **Resolution 26-015** to approve the following appropriation amendment on February on January 21, 2026, in the 2509- Public Health Emergency Preparedness fund to move \$1,000.00 from the salary line item to the health insurance line item to cover expenses. *(Reference: 02/05/26 Appropriation Amendment)*
Motion by Susan McMillen and seconded by Wendy Wiley. No discussion. Board President called for vote, Yay: All, Nay: None, motion carried.
- d. **Resolution 26-016** to approve the Out of County travel requests in the amount of \$2,970.43 *(Reference: Out of County Travel)* Additional Information: Amy shared that this request is for 9 staff members to attend 14 different out of county trainings/conferences or events from February through December 2026. Motion by Wendy Wiley and seconded by Sue McMillen. Board President called for vote, Yay: All, Nay: None, motion carried.

New Business

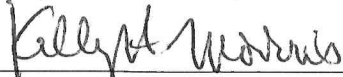
- a. **Resolution 26-018** approval to enter into an agreement with Columbiana County Health Department (CCHD) for REHS services to assist in the Food Program while our Environmental Health Director is out on leave, between April and July 2026 at an hourly rate of \$60/hour, not to exceed \$9,000. *(See attached agreement)* Motion by Susan McMillen seconded by Wendy Wiley, no discussion. Board President called for vote, Yay: All Nay: none, motion carried.

Old Business: There was no old business to come before the board.

Adjournment: Meeting was adjourned at 6:35 pm by a motion by Dan Trbovich. All in favor, motion carried.


The next meeting will be (Wednesday) March 18, 2026, at 5:30 p.m. at the Carroll County General Health District's upper level located at 301 Moody Ave. Carrollton.

Respectfully Submitted By:



Kelly Morris, Board Secretary

3-18-26



Dr. W. Scott Stine, President
Carroll County Board of Health